



WARWICK YACHT AND COUNTRY CLUB DIRECTORY 2020

2020 Hours of Operation

Office:

Monday – Friday 10:00 AM to 4:00 PM

Dining Room:

Sunday – Monday Closed

Tuesday – Thursday 5:00 PM to 9:00 PM

Friday – Saturday 5:00 PM to 9:00 PM

Pool: Memorial Day through Labor Day*

Sunday – Thursday 11:00 AM to 8:00 PM

Friday – Saturday 11:00 AM to 9:00 PM

The Pub: Memorial Day through Labor Day*

Sunday – Thursday 11:00 AM to 9:00 PM

Friday – Saturday 11:00 AM to 10:00 PM

*Pool and Pub are open pending weather conditions. Reduced Pool and Pub hours will be used from Memorial Day until mid-June and may be offered after Labor Day. Watch email for details of special hours and/or events

All dates and times are subject to change as necessary.

WYCC STAFF

Operations Manager	Valerie Donski	operations@wycc.co
Office Manager	Laurie Hoffman	office@wycc.co
Executive Chef	Chun Felix	

Club Website **wycc.co**

Club Newsletter **Anchor Lines**

Note: The Club uses email as a primary source of communication and we encourage all members to check regularly for up-to-date announcements. Inclement weather notices will be posted there as well as notices of all special events. Additionally we encourage members to check our Facebook page for announcements. Please note there are two Facebook pages. One is open for the General Public and anyone can have access to it (Newport News Warwick Yacht Club). The other is a member's only page and you must request access. All request will be verified as members before being accepted (Warwick Yacht and Country Club).

WYCC 2020 Board of Directors

Commodore	Neil Martin	neilmartin@coxmail.com	757-870-7208
Vice Commodore	Rick Means	Richard.t.means@gmail.com	757-525-0669
Secretary	Melissa Nehrbass	msnehrbass@gmail.com	757-870-0128
Treasurer	Lisa Candella	candella@cox.net	757-876-4805
Rear Commodore	Stewart Brenegar	Ragenerb58@gmail.com	757-870-0418
	Robert Brumback (2021)	brumva07@gmail.com	757-812-8888
	Danny Dangerfield (2023)	ddangerfield@sanairclean.com	757-592-0223
	Mary Harrington (2023)	marywharrington@gmail.com	757-344-8605
	Michael Hatchett (2021)	Michael.hatchett@hhi-remodel.com	757-244-1777
	Dominic Velardi (2022)	dominicvelardi@yahoo.com	757-880-6515
	Cynthia Watson (2022)	cynthiawatson429@gmail.com	757-329-2295

WYCC 2020 Committee Chairs

Finance *	Rick Means	richard.t.means@gmail.com	757-525-0669
House*	Carol Burke	caburke@petemarkos.hrcoxmail.com	757-876-4949
Membership*	Sharyn Fox	sharynfox@cox.net	757-329-9180
Piers & Docks*	Brian Nehrbass	bnehrbass@gmail.com	757-879-9156
Pool*	Dominic Velardi	dominicvelardi@yahoo.com	757-880-6515
Grounds	Anne Brenegar	ragenerb58@gmail.com	757-599-3733
Mariner's Program	Rock Bell	Bellrock84@gmail.com	757-449-1601
Social	Stephanie Parks	stephparks@gmail.com	757-478-5406
Swim Team	Kristin Shelton	Kristinhshelton524@gmail.com	

*Required by Bylaws

All other committees are established by the Board of Directors

Past Commodores

1958	James W. Phillips	1991	A. Ben Brown*
1959	George J McIntosh	1992	J. Nick Monk
1960	George J McIntosh	1993	Fred Cename
1961	W.A. McDougal	1994	John Smith
1962	Mark R. Nichols	1995	James M. Sandahl*
1963	George K. Garrison	1996	Heather Parrent*
1964	George K. Garrison	1997	Heather Parrent*
1965	Emery E. Smola	1998	A. Ben Brown*
1966	Emery E. Smola	1998	Steve Burcher*
1967	Alouis A. Schreiber	1999	Thomas Garner*
1968	Kimber L. White	2000	Kenneth Taylor
1969	Robert H. Ballagh	2001	Kenneth Taylor
1970	Herbert W. Kelly	2002	Ken Hatchett
1971	Robert C. Finch	2003	Ken Hatchett
1972	G.A. Kahle	2004	Robert B. Jones
1973	Curtis C. Reeves	2005	Thomas Garner*
1974	Joseph S. Johnson Jr.	2006	Thomas Garner*
1975	G.c. Barber Jr.	2007	Richard Kutchen*
1976	Marvin V. Craft Jr.	2008	Dominic Velardi*
1977	A.T. Spiers Jr.	2009	Thomas Garner*
1978	J. Artie Barker	2010	A. Ben Brown*
1979	S.P. Toney	2011	Jack Nemceff
1980	Andrew C. Blandford	2011	Norris Monk*
1981	William A. Espich	2012	Thomas Garner*
1982	Robert S. Murphy	2013	Thomas Garner*
1983	Albert E. Gribble	2014	William L. Burke IV*
1984	Albert E. Gribble	2015	William L. Burke IV*
1985	Leo Daspit	2016	Neil Martin*
1986	Robert P. Jones Jr.	2017	Neil Martin*
1987	George F. Isham	2018	Stewart Brenegar
1988	V. William Wessel	2019	Stewart Brenegar
1989	V. William Wessel		
1990	L.T. Vaughn III		

2019 Reciprocal Privileges

WYCC is a member in good standing with the Yachting Club of America (YCA – www.ycaol.com), publisher of the Register of American Yacht Clubs (The Reciprocity Guide). YCA Clubs offer different levels of reciprocity as outlined in the Register of American Yacht Clubs. Members should check that publication when planning a trip on the Bay or beyond.

Membership cards are available from the WYCC office upon request. Most often current membership cards are required to exercise reciprocity privileges at another Yacht Club. All membership cards will expire on May 31 of each year and it is the member's responsibility to request new cards in a timely manner from our office. There is no guarantee that cards can be printed at the last minute.

Please note, reciprocity is a privilege of WYCC Class Membership. Temporary Summer memberships do not have reciprocity privileges.

The Yacht Clubs listed below offer full reciprocity for WYCC members, generally meaning use of facilities and often discounts on dockage. There may be limits on these privileges and most require advance reservations, space available, and proof of membership.

Eastport Yacht Club	www.eastportyc.org
Fishing Bay Yacht Club	www.fbyc.net
Gatling Pointe Yacht Club	www.gpyachtclub.com
Hampton Yacht Club	www.hamptonyc.com
Indian Creek Yacht and Country Club	www.lcycc.com
Mathews Yacht Club	www.mathewsyachtclub.com
Norfolk Yacht Club	www.norfolkyacht.com
Old Point Comfort Yacht Club	www.opcyc.org
Seaford Yacht Club	www.seafordyachtclub.com
Two Rivers Yacht Club	www.governorsisland.com

BYLAWS
OF
WARWICK YACHT AND COUNTRY CLUB, INC.
Adopted January 2019

Article 1

Name

The corporate name of this club is Warwick Yacht and Country Club, Inc., herein referred to as “Club”.

Article 11

Purpose

The purpose of this club is to provide yachting, open - air and indoor games and sports, and facilities and conveniences for the social interaction and entertainment of its members.

Article 111

Seal

The corporate seal of the Club shall consist of two concentric circles, between the outer and inner edges of which shall appear the name “Warwick Yacht and Country Club, Inc.”, and within the inner circle of which shall be the word “Seal”.

Article 1V

Membership

Section 1. Classes of Membership

The membership of the Club shall consist of the following classes of membership:

- (1) Full Member, Class A. Such member shall consist of a person who is duly elected to membership by the Board of Directors in accordance with the procedures herein established and who owns stock. One share if single and two shares if membership is for a couple, both of which must be approved by the board and living at the same address. Dependents of the stock members will have privileges of membership (except voting) if listed on the membership application,

under 26 years of age and living at the same address. Dependents not listed on the membership application may be added with approval of the board.

Proviso: Members currently holding two shares of stock in their name may petition the board via the secretary to change one share of stock to a spouse's name or confer the privileges of the share of stock to another person, over 18 years of age that resides at the same address. A conferred privilege may be rescinded at the stock owner's request. A conferred membership does not include voting privileges and all expenses incurred are the responsibility of the stock holder.

- (2) Honorary Member, Class E. Such a member shall consist of a person nominated by the Board of Directors and elected to such honorary membership by the general membership at an annual meeting. Such person shall not be required to own stock.
- (3) Military Member, Class F. Such member shall consist of a person who is duly elected to membership by the Board of Directors in accordance with the procedures herein established and who is a member of the Armed Forces and on active duty in Virginia. Such person shall not be required to own stock.
- (4) Inactive Member, Class H. Such member shall consist of a person who has heretofore been a member in good standing for a period of not less than three years and who has in writing petitioned the Board of an inactive resident membership classification for period of not less than twelve (12) months. The Board may, at its discretion grant inactive membership to such member and subject further to the following:
 - a) Only one such period of inactive membership shall be granted to any member.
 - b) During the inactive period, such member shall have no club membership privileges.
 - c) No inactive member shall be permitted to retain or lease a slip during inactive period.
 - d) The re-instatement fee applicable at the time membership is resumed must be paid.
- (5) Senior Member, Class R. Such member shall consist of a person who is at least 65 years of age and has previously been a Class A or Class S member for no less than ten (10) years. The member shall retain the same number of shares of stock as previously owned
- (6) Special Membership, Class Z. Such member shall consist of a person who is offered membership on a special basis and who has the same privileges as a regular Class A member but cannot vote, hold office or chair a committee. The terms and conditions of each Special Membership shall be approved by the Board of Directors.

Section 2. Eligibility for Membership

- A. Any person who has reached the age of 21 years may apply for membership.
- B. Upon attaining the age of 65 years, any past or current member who was

previously a member in good standing for no less than ten (10) years may apply for membership under Class R.

Section 3. Application for Membership

- A. An application for membership shall be submitted in writing to the Secretary, upon an application form approved by the Board of Directors.
- B. The Secretary shall forward the application electronically to the Membership Committee for review and recommendation to the Board of Directors.
- C. The name of the applicant shall be posted on the official bulletin board in the club house for a period of one (1) week.
- D. If the application is disapproved by the membership committee, or if there is a negative response from the posting of the application on the official bulletin board, then the application shall be considered at the Board of Directors' next regular meeting.
- E. The negative vote of two (2) members of the Board of Directors shall be sufficient to exclude any applicant from membership. Thereafter, the name of the applicant shall not be considered again within a period of one (1) year.
- F. Upon the request of any member of the Board of Directors, the Chairman shall order a secret ballot taken upon the name of any person before the membership.
- G. An application for membership may be approved by the Board of Directors prior to the one (1) week posting period and receiving the approval from the club members based on the posting of the application on the bulletin board. In the event that the Membership Committee cannot approve, or there is a negative feedback from the posting, then the Board shall re-evaluate the application at the next Board meeting.
- H. During the posting period, in the event that any member, for any reason, disapproves of an applicant, the member may, in writing, communicate his/her disapproval to the Secretary of the Board of Directors.
- I. If the Secretary of the Board of Directors receives any objection from any member during the one (1) week posting period, any prior action of the Board of Directors representing "approval subject to posting" shall NOT constitute acceptance of such person by the Board of Directors, and the Board shall reconsider the application at the next regular or special meeting.
- J. A person elected to membership shall be billed for the first month's dues in advance on the first day of the month following the effective date of such approval by the Board of Directors, and the application, if all stock charges and initiation fees have been paid, shall be a member effective the first day of the month following approval.

Section 4. Limitations on Membership

- A. The Board of Directors may, at its discretion, use the classification "Special Membership, Class Z", to apply such terms and conditions as it

deems appropriate.

Section 5. Privileges and Responsibilities of Membership

- A. The privileges of membership vary according to the classification of membership held and are limited or restricted as follows:
- (1) VOTING. All current, active members in good standing holding stock in the Warwick Yacht and Country Club, Inc. shall be entitled to one vote for each share of stock held, on each matter submitted to vote at any Annual or Special Meeting of the stockholders.
 - (2) HOLDING OFFICE. All current, active members in good standing with the exception of Class Z are eligible to hold any Board position.
 - (3) RENTING SLIPS. All active members in good standing, may rent slips on a first come first serve basis. However, special Class Z membership slip rentals must be approved by the Board of directors.
 - (4) USE OF CLUB FACILITIES. Subject to such rules, regulations and assessments as may be imposed by the Board of Directors, the use of Club facilities, including the lounge, dining room, pool, ramp, tennis courts, shall be extended to all active members. The use of facilities, unless otherwise restricted, is further extended to children who reside in a Club member's home, who are dependent upon such member, , and who are under 26 years of age, and to the parents of such members who reside in the member's household. Married children, their spouses, and children residing in the household of a member or elsewhere are not extended Club privileges and are treated as guests.
- B. Death of a Member. In the event of the death of a member, upon request of the spouse, the membership may be transferred to such spouse, provided:
- (1) Stock was bequeathed to the spouse, or the spouse is entitled to the stock by intestate succession.
 - (2) The executor or administrator endorses the stock.
 - (3) Copy of will , if any, or an affidavit of entitlement as sole heir, if by intestacy, and qualification certificate are furnished the secretary.
- C. Divorce of a Member. In the event of divorce, both owners of stock shall continue to have Club privileges, and Class A dues shall continue to be paid until the divorce is final.. Upon notification of final decree of divorce the club will bifurcate Class A into two (2) separate accounts to be billed individually to each person if both continue membership. If one person does not wish to continue their club membership they may turn in their share of stock for reimbursement or both shares may be transferred to the spouse that wishes to remain a member.
- D. Responsibility for Charges. A member shall be responsible for all charges made or incurred by a spouse, former spouse, dependents, and guests unless, prior to such charges being made, the Club is notified in writing that such charges will not be the responsibility of said member. In this case, charging privileges will be denied.
- E. Change in Marital Status or Dependency. A member is responsible for

advising the Club of any change in his/her marital status, any change in marital status of his/her children or any change in dependency or age that would affect the privileges granted to any person to use Club facilities.

- F. An active member in good standing that hold two (2) shares of stock in their name, may allow a spouse or other adult residing in their home to assume the privileges of one share of stock upon petition and approval of the board. An active member that holds only one (1) share of stock must purchase a second share and petition the Board for approval before they may allow a spouse or other adult residing in their home to assume the privileges of membership.

Section 6. Shares of Stock and Certificates

- A. Each holder of the capital stock of the Club shall be entitled to a certificate or certificates, when fully paid, under the corporate seal of the Club and signed by the Commodore or Vice Commodore and by the Secretary, showing the amount of stock in the Club owned by him/her. When two (2) shares of stock are purchased for membership in a full-member class, one may be in the name of each member.
- B. No transfer of the stock of the Club shall be recognized or allowed except by transfer by the holder thereof, in person, or by his duly authorized attorney or duly appointed executor of the holders estate, and upon the payment of all dues and other charges owing by the holder and the surrender of the certificate or certificates of stock.
- C. Only current, active members in good standing are permitted to vote.
- D. The sale of, or an agreement for the sale of, or other transfer of the stock of a member without the prior consent of the Board of Directors shall automatically deprive such member of the use and privileges of membership, but such member, until he/she has resigned and such resignation has been acted upon by the Board of Directors at the appropriate time, shall continue to be liable for his/her dues and charges.
- E. Retention of stock by a resigned member or the acquisition of stock by a nonmember of the Club shall in no case confer upon or entitle such person to membership in or to the use and privileges of the Club.
- F. Stock returned to the Club by a resigned member, with the same properly endorsed, shall be retired in chronological order as requests for new stocks are received. The amount representing the initial purchase price of the stock, less an outstanding indebtedness to the Club, shall be refunded to the resigned member when the stock is retired.

Section 7. Dues, Fees, and Collections

- A. All fees and dues for the club shall be fixed by the Board of Directors.
- B. The Board of Directors shall pass suitable rules and regulations to enforce the collection of dues, charges, and other indebtedness to the Club by its members, and shall prescribe penalties for nonpayment thereof.
- C. All classes of Club members and their guests desiring to participate in the

athletic features shall pay, in addition to the regular Club dues, fee as may be fixed by the Board of Directors

- D. In case of nonpayment of such additional fees, a member shall be subject to the same penalties as provided for nonpayment of regular dues.

Section 8. Good Standing

- A. A member is considered to be in good standing that meets all of his/her obligations to the Club under the established bylaws and standing rules. Good standing is negated by actions as covered in these bylaws that include:
- (1) Nonpayment of dues, fees and charges
 - (2) Offensive/inappropriate behavior on Club property
 - (3) Violation of Club rules
- B. A member is considered to be “current” and “active” if they are timely paying dues to the club on a monthly basis and the member is not behind on said dues.

Section 9. Nonpayment of Dues, Assessments and Charges

- A. When the dues, assessment, or charges of any member constituting an indebtedness to the Club shall remain unpaid (30) thirty days after the bill is sent during the ordinary course of business, the bookkeeper shall notify such person by way of certified mail that his/her privileges at the club will be suspended, and his/her name may be placed on the club bulletin board with the amount owed to the club unless the amount due and owing is paid within five (5) days. This five (5) day period shall hereinafter be referred to as the (“Five Day Notice Period”).
- B. In the event the club member does not bring his/her account current during the Five Day Notice Period, the Board of Directors may, without further notice to said member, suspend said member from further use of any and all of the Club’s facilities. The Board of Directors may establish a protocol that makes this an automated task supervised by a management level employee of the Club.
- C. At any time after such suspension, the Board of Directors may, at its discretion, take action to expel said member in accordance with these bylaws.

Section 10. Discipline, Suspension or Expulsion

- A. For the infraction or violation of the bylaws of the Club or the rules pertaining to the yachting facilities, house or grounds, pool or tennis courts duly adopted by the Board of Directors, or any act or conduct deemed by the Board of Directors to be disorderly, injurious, or hostile to the good order, welfare or discipline of the Club, a member may be suspended or expelled by action of the Board of Directors.

- B. Upon Receipt of a complaint involving the conduct of any member, or of the dependents or guests of any member, contrary to the good order, welfare and discipline of the Club, the Commodore or Vice Commodore, with or without the occurrence of the Board of Directors, may send or may direct the Secretary to send, a written notice to such affected member, advising that the same shall be considered by the Board of Directors at a regular or special meeting, giving the time and place of said meeting, a general statement of the nature of the complaint, and a statement to the effect that such person shall appear before the Board at the time and place indicated, at which time such member shall have an opportunity to explain his/her conduct or action.
- C. At any Board meeting, either special or regular, for the purposes of this section, the Chair may proceed as follows:
- (1) The Chair may orally advise the member whose conduct is in question of the nature of the complaint, or the Chair may read a written complaint submitted by a member, or by an employee of the Club.
 - (2) The person whose conduct is in question shall be given an opportunity to state his/her position in the matter and to be present for the hearing of all testimony involved in said matter.
 - (3) Upon the conclusion of all testimony relating to the matter, the Chair may take the following action:
 - a) Continue the hearing to another date agreeable to the person whose conduct is in question, for additional testimony or evidence.
 - b) Excuse all persons except Board members, at which time the matter will then be discussed.
 - (4) Following such discussion, the Chair shall, by motion, submit the question to a vote by the Board, as to whether or not the member is or is not guilty of misconduct.
 - (5) Upon the majority vote of the Board members that such accused person is, in fact, guilty of misconduct, the Board shall determine whether such person shall be suspended from the Club and the duration thereof, as applicable, or whether such person shall be expelled from the club.
- D. If a member is expelled by the Board of Directors or suspended for a period of more than six (6) months, said person may appeal such action to the general membership as follows:
- (1) Said person may address a written appeal to the Board of Directors, subscribed by twenty (20) members.
 - (2) Upon receipt of such appeal, the Commodore shall issue a call for a Special Meeting of the membership within sixty (60) days of receipt of the appeal.
 - (3) The Secretary shall provide all members with a ten (10) day notice of such meeting and the purpose for which the meeting is called.
 - (4) The involved person shall be afforded an opportunity to state his/her account of the matter, or may decline to make a statement.

- (5) Persons familiar with the matter or witnesses may give their account to the membership.
- (6) Following all testimony, the involved person and any nonmember witnesses, and all persons other than Club members, shall be asked to leave, and the membership shall then make such motions as it deems appropriate. Pending such appeal, the involved person, if suspended by the Board of Directors, shall continue to pay all dues and assessments during this period of suspension.
- E Any member suspended by the action of the Board of Directors for any infraction of the bylaws or rules duly passed and promulgated by the Board of Directors must continue with his/her dues during the period of such suspension.
- F A member expelled by the Board of Directors for any infraction of the bylaws or otherwise shall not be extended any privileges or access to the Club properties whatsoever in his own right, as a member of any organization permitted to use the Club, or as a guest of any member. However, after two (2) years, such person may apply to the Secretary in writing for reinstatement.
- G If an expelled member has retained his/her stock during such period of expulsion, and if such person's petition for reinstatement is accepted, no further initiation fees shall be required.
- H If an expelled member tenders his/her stock for refund in accordance with these bylaws and thereafter applies for reinstatement, such person shall be required to submit a new application for membership, and shall make such stock purchases and pay such initiation fees as applicable.

Section 11. Resignations

- A A member desiring to resign from the Club shall request such resignation in writing addressed to the Secretary.
- B The Board of Directors, for good cause shown, may waive the requirement of such request to be in writing.
- C At the next regular meeting of the Board of Directors, the Secretary shall present to the Board any resignation requested, together with the statement of indebtedness of such member to the Club, at which time the board may act either to accept or to reject such requested resignation, setting conditions to be met in paying final indebtedness.
- D Rules for disposition of stock are listed in these bylaws.
- E Any member who resigns in good standing may thereafter make new application for membership, but must pay the initiation fee then effective and purchase stock, unless such person has retained his/her stock. Application must be in the same form and processed as any new application for membership.

Article V

OFFICERS AND DIRECTORS

Section 1. Officers

- A Description. The officers of the Club shall be the Commodore (President), Vice Commodore (Vice President), Secretary, and Treasurer.
- B Terms of Office
- (1) The Commodore and Vice Commodore shall be elected for a term of one year or until their successors have been elected. They shall be eligible for reelection for only one more consecutive year. At the completion of his/her term of office, the Past Commodore shall become an ex officio member of the Board of Directors.
 - (2) The Secretary and Treasurer shall be elected for a term of one (1) year or until their successors have been elected. They shall be eligible for reelection.
- C Duties
- (1) Commodore. The Commodore shall be charged with the following duties and obligations:
 - a) Shall preside at all meetings of the Club and the Board of Directors.
 - b) Shall have the power to call a special meeting of the Club and of the Board of Directors at his/her discretion, and shall have the duty to call a meeting of the Club at any time upon the written request of twenty (20) active members, and of the Board of directors upon the written request of four (4) Board members.
 - c) May be ex officio member of all committees of the Club and in the event of a tie, cast the deciding vote at a board or committee meeting.
 - d) Is authorized to use his/her best discretion in the interest of the Club on any matters not otherwise covered by these bylaws or rules and regulations, but shall advise the Board at its next regular meeting of such action.
 - e) Shall nominate the chairs for all standing and special committees of the Club as deemed necessary to be approved by the Board.
 - (2) Vice Commodore. The Vice commodore shall be charged with the following duties and obligations:
 - a) Shall perform all the duties of the Commodore in the Commodore's absence or disability.
 - b) Shall organize and edit the Annual Report of the Club for distribution at the Annual Membership Meeting.
 - c) Shall chair the finance committee.
 - (3) Secretary. The Secretary shall be charged with the following duties and obligations:

- a) Shall keep minutes of all meetings of the Club and the Board of Directors, and report same at the next meeting.
 - b) Shall keep a correct roll of membership, and shall publish names of all committees and all notices.
 - c) Shall publish all changes to club rules and regulations 30 days prior to said changes going into effect.
 - d) Shall have charge of the seal of the Club and all records not especially belonging to other officers.
 - e) Shall maintain and keep current all stock records.
 - f) Shall send all such notices as are required to be given, and perform such other duties as may from time to time be assigned to him/her by the Board of Directors.
 - g) Shall ascertain a quorum is present as required for any meetings of the Board or membership.
- (4) Treasurer. The Treasurer shall be charged with the following duties and obligations:
- a) Shall be the custodian of all money, funds and securities of the Club, and shall oversee that same are deposited in any bank or banks designed by the Board of Directors, to the credit of the Club.
 - b) Shall serve as an ex officio member of the Finance Committee.
 - c) Shall oversee the operational expenditures of the Club and any expenditures approved or authorized by the Board of Directors. Shall make a full report in writing to the Club at the Annual Membership Meeting, at all regular Board of Directors meetings or whenever requested by the Board of Directors.
 - d) Shall oversee all collections due the Club, oversee all payments by check signed by himself/herself or such other officer designated by the Board of Directors, and oversee the credit of all receipts and payments to the proper accounts.
 - e) Shall oversee the credits of all yearly appropriations to the respective committees authorized by the Board of Directors, oversee the payment of all bills properly approved by the chair of each committee, not in excess of appropriation, or by such person designated by the respective chair to act for him/her; oversee payments or disbursements as the Board shall direct; and oversee that all vouchers, papers, and documents with respect to Club are filed and preserved.
 - f) Shall ensure that all accounts and financial records are available at any time for inspection by the Board of Directors and the Finance Committee or any member thereof. Shall ensure that the financial records are audited at least once a year by a person or committee appointed by the Board.

- g) Shall turn over to his/her successor all cash, securities, books, vouchers, documents, and papers pertaining to the Treasurer's office.
- h) If directed by the Board of Directors, shall give bond for the faithful performance of his/her duties, the expense of same to be borne by the Club.

Section 2. Directors

- A Description. The Directors of the Club shall be six (6) members either elected by the voting membership or, in the case of a vacancy, elected by the Board of Directors to serve out the term of the vacancy.
- B Term of Office. The term of office for a Director of the Club shall be three (3) years. To provide a stagger in the terms of Directors, two Directors shall be elected at each Annual Membership Meeting for a term of three (3) years, and shall not be eligible for reelection until one (1) Club year shall have elapsed after the expiration of their terms.

Section 3. Nomination of Officers and Directors

- A The Officers and Directors shall be nominated for election at the Annual Membership Meeting of the Club, or at a Special General Membership Meeting called for this purpose upon ten (10) days prior written notice given to all members by the Secretary or by someone designated for this purpose by the Commodore or Board of Directors.
- B There shall be a Nominating Committee which shall nominate candidates for Commodore, Vice Commodore, Secretary and Treasurer and for vacancies on the Board of Directors to be filled at the Annual Membership Meeting of the Club.
- C The Nominating Committee shall consist of five (5) members, three (3) of whom are to be elected by ballot at the Annual Meeting by a plurality vote and two (2) of whom are to be elected by the Board of directors by its meeting in September.
- D The Nominating Committee shall publish its nominations to the membership, at least five (5) weeks before the Annual Meeting.
- E Any ten (10) members may nominate other candidates for such vacancies by filing the names of such candidates with the Secretary at least three (3) weeks before the Annual Meeting, and the Secretary shall publish names received by him/her at least two weeks prior to the Annual Meeting.
- F No person shall be eligible for election unless he/she has been nominated and posted as aforesaid. However if a nominee for office withdraws his/her name, or for any cause becomes unavailable for election to the office to which he/she has been nominated, the Nominating Committee shall at any time prior to the Annual Meeting nominate to such office any member eligible to fill the same, or nomination for the office may be made from the floor at the Annual

Meeting.

Section 4. Preparation of Ballot and Election Procedure

- A The Secretary shall prepare a list of the names of those persons duly nominated in accordance with these bylaws, in the notice for the Annual Meeting of the membership. Such list shall show the office, followed by the names of persons nominated for such office in alphabetical order based upon the surname of such persons. The Secretary shall not indicate the source of such nomination or the manner of such nomination of such candidate in any manner whatsoever. He/she shall report to the Club at the Annual Meeting, prior to election of officers, the names of all candidates nominated and shall furnish the members with printed ballots.
- B The Chair of the Annual Meeting shall appoint not less than three (3) tellers, but as many of others as deemed advisable, to tally the ballots cast.
- C Separate ballots shall be required for election of each Officer and Director if there is more than one candidate for the officer or director position. A majority of all votes cast shall be necessary to elect. If there is no election on the first ballot for each Officer or Director, choice shall be made on another ballot between the two (2) candidates receiving the highest number of votes on the first ballot.
- D In case but one (1) person is nominated for any position the ballot may be dispensed with and election may be by acclamation.

Section 5. Board of Directors

- A Composition. The Board of Directors shall be composed of the Officers of the Club, (Commodore, Vice Commodore, Secretary and Treasurer) and six (6) Directors, with the immediate past Commodore as ex officio member and having a vote equal to any other Board Member.
- B Meetings.
 - (1) Regular. The Board of Directors shall hold regular meetings monthly, at least one (1) in each month, at a time and place designated by the Commodore, after due notice of such time and place of meeting has been sent to each member of the Board.
 - (2) Special. A special meeting of the Board may be called by the Commodore or upon the written request of four (4) members of the Board with five (5) days' notice of the time, place and purpose of such meeting being sent to each member of the Board.
 - (3) Quorum. Not less than five (5) members shall constitute a quorum, provided, however, that the votes of at least six (6) members shall be required for establishing or altering the rules/regulations; for fixing the limit of membership; of recommending to the Club changes or amendments to

the bylaws; for the removal of the whole or any member of any committee; or for the suspension or expulsion of any member.

- (4) Director Attendance. Any Director absenting himself/herself from three successive regular meetings of the Board without sufficient and satisfactory reasons may be dropped from the Board at its discretion, and another may be elected by the Board to fill the vacancy caused thereby until the next Annual Meeting, when such vacancy shall be filled by election by the general membership for any unexpired term.
- (5) Membership Attendance. Active members may attend regular Board meetings but may address the Board only if a request is made to the Commodore or Secretary at least twenty four (24) hours before the scheduled Board meeting.

Section 6. Vacancy of Officer or Director

- A. A vacancy occurring in any Office of the Club or in a Director position shall be filled by election by the Board of Directors. Such person elected by the Board shall serve until the next Annual Meeting of the membership, at which time such person serving the interim position shall be eligible for election to fill the unexpired term, to fill a vacant position for a full term, or to fill any other office.

Section 7. Removal of Officer or Director

- A. The voting membership of the Club shall have the power, at a special meeting called for this purpose, with ten (10) days' notice to the membership, to remove by majority vote of all those eligible to vote, either in person or by proxy, any Officer or Director, and to elect another in his/her stead.

Article VI

Control and Management of the Club

Section 1. General Supervision by Board of Directors

- A. The Officers and Directors, comprising the Board of Directors, shall exercise general supervision over and have full power to manage and regulate the affairs of the Club, including the full charge of all properties of the Club and the control and disposition of its funds, and shall have the authority to execute all necessary notes, bonds, bond extensions, and contracts except as pertain to the acquiring, mortgaging, or disposing of real estate owned by the Club, unless authorized by the voting membership in accordance with these bylaws. The Board is further authorized to establish rules and regulations for the governing of the Club and its activities or facilities; to elect members to the Club; to suspend or expel members from the use of any or all Club facilities; to enforce established rules and regulations; and to do such other acts or things as, at its discretion, it may deem desirable, necessary, or expedient for the welfare of the

Club.

Section 2. Delegated Responsibilities

- A. The board of Directors may transact the business of the Club through designated employees, to be hired by the Board of Directors, and through such committees as it may deem necessary.

Section 3. Standing Committees

A. Appointment of Committees

- (1) For the effective administration of the Club, the Commodore, with the advice and consent of the Board of Directors shall appoint such committees as deemed necessary with the following required standing committees: Finance, House, Membership, Piers and Docks and Pool.
- (2) Not later than the second meeting of the Board of Directors following the Annual Meeting of the club, the commodore shall present to the Board a list of the names of the committees and chairs to be approved by the Board.
- (3) Appointed committee chairs shall select from the membership such persons as he/she desires to work on said committee. All committee members names shall be submitted for publication to the secretary.
- (4) All committees shall be appointed for a term of one (1) Club year or until their successors are appointed.
- (5) The Board of Directors shall at all times have the power to remove the whole or any member of any committee, as in its judgement may be wise, and to fill vacancies thereby created.
- (6) Committees are specifically authorized to vote on issues electronically, but may establish their own protocols for voting at the time their committee is formed.

B. Standing Committees and Their Duties

- (1) Finance Committee. The chair of the Finance Committee shall be the Vice Commodore and six (6) members appointed by the Commodore with four (4) of the six (6) members shall be non-board members. The Treasurer shall serve as ex officio member of the committee. The duties of the finance committee shall be:
 - a) Prepare and recommend the budget to the Board of Directors
 - b) Review and recommend to the board all bids and contracts in excess of \$2,500.00.
 - c) Review and recommend insurance as required.
 - d) Study and advise the Board on matters concerning the financial structure of the Club.
 - e) Investigate and report to the Board on the status of all tax obligations and requirements.

- f) Supervise the Treasure's actions.
- g) Approve the bookkeeping procedures and recommend to the Board the employment of bookkeeper(s) and auditor(s).
- h) Act on any other financial matters as may be directed by the Board.
- i) Will post a listing of all fees charged by the club within 45 days of the annual meeting. Fees may be subject to change as necessary by the board with at least 30 days' notice to members.

(2) House Committee. The duties of the House Committee shall be:

- a) Assist the designated employees in matter of policy affecting service, employment of personnel, salaries, and of other staff and personnel problems.
- b) Ensure proper decorum is maintained within the clubhouse at all times.
- c) Recommend to the Board such rules/regulations as it deems necessary for house activities.
- d) Assist the designated employees in matters involving physical needs, such as equipment and furnishings, with suitable recommendations to the Board.
- e) Ensure that the physical condition of the clubhouse and snack bar is maintained in good order, to include painting, repairs, and improvements.
- f) Recommend to the designated employees the hours of operation of the lounge, dining room, special event, etc..
- g) Submit budgetary needs to the Finance Committee as requested.

(3) Membership. The Membership Committee shall consist members appointed by the Commodore. The duties of the Membership Committee shall be:

- a) Receive from the Secretary the application of a person for membership in the Club, and conduct an investigation of such person and make inquiries as it deems necessary to ascertain whether or not the approval of such person for membership would be in the best interest of the Club.
- b) Thereafter, make its report or recommendation to the Board of Directors as to approval of the application.
- c) For an application upon which the committee is unable to make a decision or which it deems not in the best interest of the Club to approve, report to the Secretary of the Board of Directors for such further action on the application as the Board may deem necessary.

(4) Piers and Docks Committee. The duties of the Piers and Dock Committee shall be:

- a) Make an annual survey of all docks, piers, slips, pilings, and boat sheds and provide to the board a written report of such survey, including

- observations and recommendations as to the physical condition of piers docks and slips with particular attention to such pilings as may require replacement boards and supports that need repair, slips that need dredging and the extent of filling noted in others.
- b) Maintain a roster of boat owners, to include boat descriptions, locations and any other useful information.
 - c) Make such other recommendations as deemed necessary to ensure that such piers, docks, and slips are maintained in good condition and will serve the needs of their users.
 - d) Judge boat accommodations in reassigning slips and assign available slips to members on slip waiting list.
 - e) Review and approve slip changes initiated by slip occupants prior to such changes taking place. Recommend to the Board such rules regulations as it deems appropriate and necessary for water front facilities and use.
 - f) Communicate committee decisions to the designated employees for implementation and submit budgetary needs to the Finance Committee as requested.
- (5) Pool committee. The duties of the Pool committee shall be:
- a) Submit budgetary needs to the Finance Committee for funds to provide for salaries of lifeguard and swimming coaches, for maintenance and repairs to the pool and related equipment, and for new equipment.
 - b) Assist and advise the designated employee in hiring pool personnel (lifeguards, swimming coaches, etc.).
 - c) Establish check-in procedures to regulate pool use and to regulate use by guests.
 - d) Recommend and submit to the board such rules and regulations as it deems necessary.
 - e) Report periodically to the Board of Directors on the condition of the pool.
 - f) Confer with the designated employee on all personnel problems and make recommendations.

Article VII

Meetings of the Membership

Section 1. Annual Meeting.

- A. Time and Place. The Annual Meeting of the stockholders of the Club shall be held on the third Friday of January of each year at the clubhouse at 400 Maxwell Lane, Newport News, Virginia, or at such other time and place as the Board of Directors may determine. Ten (10) days written notice shall be given to all the stockholders of record by the Secretary.

- B. Order of business. The order of business at the Annual Meeting of the stockholders shall be:
- (1) Quorum shall be established by the Secretary.
 - (2) Approval of minutes of last Annual Meeting and of any subsequent Special Meetings.
 - (3) Report of Board of Directors.
 - (4) Report of Treasurer and other Officers.
 - (5) Report of committee on amendments to bylaws and action on proposed amendments.
 - (6) Report of Special and Standing Committees and consideration of any resolution attached thereto.
 - (7) Election of Officers and Board.
 - (8) Deferred business.
 - (9) New Business
- The order of business may be suspended on motion passed by a majority vote of the members present.

- C. Quorum Requirements. Thirty (30) stockholders, present in person, shall constitute a quorum at an Annual Meeting for all matters except for consideration and/or adoption of any resolution or motion relating to the matters listed below, in which case a quorum of not less than a majority of all stockholders in person or by proxy, thirty (30) of whom shall be present, shall be required:
- (1) Any matter involving the acquisition, mortgaging, or disposition of real estate owned by the Club or proposed to be acquired by the Club.
 - (2) Any alterations or amendments to the bylaws.
 - (3) Consideration of the election of any person to honorary membership.
 - (4) Removal of any Officer or Director of the Club.
- Prior to the consideration of any of the foregoing matters, notice thereof shall be included in the call or notice of such meeting.

Section 2. Special Meetings

- A. In addition to the Annual Meeting of stockholders provided in these bylaws, a Special Meeting of the stockholders may be called:
- (5) By the Commodore.
 - (6) Upon the written request of four (4) members of the Board of Directors.
 - (7) Upon the written request of twenty (20) stockholders.
- B. The written request provided in (2) and (3) above shall be directed to the Secretary with a copy to the Commodore and shall contain the following information:
- (1) Purpose for the call of such Special Meeting.
 - (2) Requested date of such meeting, and time thereof. Such date and time to be not less than thirty (30) days from the time such notice is received by the Secretary.

- (3) Place of such meeting. The clubhouse shall be designated only after obtaining the approval of the Commodore or Board.
- C. Upon receipt of a request for a special meeting of the stockholders in conformity with A and B above, the Secretary shall forthwith publish a copy of such written request and disseminate to the members, and shall thereupon cause written notice of such meeting to be given to all members not later than ten (10) days prior to the date of such call.
- D. The Secretary shall secure the approval of the Commodore or Board as to the content and form of such notice, and the decision of the Commodore or Board as to such form and content shall be conclusive.
- E. The order of business at such Special Meeting shall be limited to such matter as is stated in the call.
- F. The same quorum requirements apply as previously stated in these bylaws.

Section 3. Proxies.

- A. At any Annual or Special Meeting of the stockholders, the vote of any stockholder may be received upon a properly completed proxy prepared by the Secretary of the Club.
- B. A properly completed proxy, duly received by the Secretary at least 24 hours prior to the meeting, shall be considered unless revoked in person at the meeting.
- C. In regard to the election of officers, proxies shall be counted upon the first ballot for any office or vacancy, but shall not be considered upon any subsequent ballots for the same office or vacancy.
- D. If the person completing the proxy designates that the same is to be voted by the Secretary, the Secretary shall vote such proxy in accordance with the direction of the Commodore based upon the results of a majority vote of the Board of Directors.

Article VIII

Fiscal Year

The fiscal year of the Corporation shall begin April 1st and end March 31st of each year, unless same be changed by a two-thirds vote of the Board of Directors.

Article IX

Standing Rules

The Board of Directors, to implement the purpose of the Club, is authorized to adopt such rules and regulations as it may deem necessary for the orderly administration of the Club and its facilities, not otherwise inconsistent with these bylaws. Such rules and regulations, when adopted by the Board, shall be, published and disseminated to the membership at least 30 days before taking effect.

Article X

Parliamentary Procedure

At all meetings, either of the general membership or of the Board of Directors, regular or special, parliamentary procedure shall be that as established and approved by Robert's Rules of Order Revised.

Section 1. The Board is specifically authorized to vote on any issue via email with said procedures provided in the Boards rules and regulations.

Article XI

Bylaws

Section 1. Amendments

Amendments to the bylaws of the Club may be adopted at any Annual or special Meeting of the membership as provided for in these bylaws.

Section 2. Adoption Procedure

A draft of all proposed amendments to the bylaws shall be filed with the Secretary at least twenty (20) days before the meeting at which such amendments are to be acted upon. The Secretary shall publish and disseminate to members at least ten (10) days before such the meeting and shall further cause printed notices thereof to be mailed to each member entitled to vote.

Section 3. Record of Adoptions

- A. The foregoing bylaws and appendixes A and B were duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held the 17th day of January 1969, and all previous bylaws and amendments thereto are herewith revoked and suspended.
- B. The foregoing bylaws and appendixes include amendments duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 16th day of January 1970.
- C. The foregoing bylaws and appendixes include amendments duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 16th day of January 1981.
- D. The foregoing bylaws and appendixes include amendments duly adopted at a Special Meeting of the stockholders of the Warwick Yacht and Country Club, Inc., held on the 31st day of March 1989.
- E. The foregoing bylaws and appendixes include amendments duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 19th day of January 2007.
- F. The foregoing bylaws and appendixes include amendments duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 16th day of January 2009, and all previous bylaws and amendments thereto are herewith revoked and suspended.
- G. The foregoing bylaws and appendixes include amendments duly adopted

at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 18th day of January 2013, and all previous bylaws and amendments thereto are herewith revoked and suspended.

- H. The foregoing bylaws and appendixes include amendments duly adopted at the Annual Meeting of the membership of the Warwick Yacht and Country Club, Inc., held on the 18th day of January 2019, and all previous bylaws and amendments thereto are herewith revoked and suspended.

CLUB RULES AND REGULATIONS

Club Management is to be define in this section as the most senior ranking manager on duty or as defined in a particular section of the rules and regulations.

House & Grounds Rules

Welcome to Warwick Yacht and Country Club (WYCC). To assist Club Management and the WYCC Board of Directors (Board) in making time spent at WYCC enjoyable, we ask the cooperation of our members, guests and resident and transient boaters to see that courtesies are extended to each other and the rules and regulations contained herein of WYCC are followed by all.

General Rules

1. The use of the facilities of WYCC shall be available to members in good standing and their guests subject to all rules and regulations. WYCC properties shall not be used for gatherings of a public nature or for regularly scheduled meetings by any member or organization without the express approval of the Board or through Club Management.
2. Complaints dealing with service shall be made to Club Management. Any complaints that cannot be resolved by Club Management or a complaint against any Club Management should be addressed to the Board at its next regular meeting.
3. Members may be asked to show their membership card at any time by Club Management or any member of the Board.
4. Members, guests, and visitors will be accountable at all times for their conduct and that of their family and guests as well as for payment of all charges incurred by same and with the responsibility of informing such guests of WYCC rules and regulations. If at any time the conduct of anyone is considered to be unbecoming or offensive to others, the offender will be requested by Club Management or a member of the Board to leave WYCC property immediately. The decision on whether conduct is unbecoming or offensive will rest entirely with Club Management or any Board member present.
5. All WYCC property shall be treated with care at all times. No club property shall not be removed from WYCC without consent of Club Management.

6. Members are entitled to bring guest subject to the rules contained herein. Children of members, under the age of sixteen (16), may have guest only when accompanied by a parent, except for the pool and tennis courts (rules for guest in these areas are covered in the Pool rules and Grounds rules sections.)
7. Members' PETS ARE NOT permitted on the grounds of WYCC unless accompanied by their owners and on a leash. Owners of animals are required to clean up after their pets and deposit refuse in dumpster or trash cans provided. Owners may not leave pets unattended and are responsible for them at all times. Courtesy will be extended to transient boaters but all rules must be followed. Service dogs will be allowed but must follow all rules listed here.
8. Members will be responsible for the conduct of their children, in consideration for other members and their guests.
9. Members' children who are under twenty-one (21) years old may not sit at the bar.
10. Members, guests, and visitors are responsible for keeping the house and grounds clean to the extent of cleaning up their own debris such as papers, cans, etc. Refuse should be placed in containers provided for this purpose. Docks must be kept clean of refuse at all times.
11. Any person, member or non-member, who has been denied the use of WYCC facilities, whether for a limited period or permanently, SHALL NOT be entitled to use such facilities as a "guest" of a member. People who have resigned or who have been expelled for membership and others not in good standing with unpaid indebtedness to WYCC shall not be entitled to use WYCC facilities as a "guest" of a member. It is recommended that members inquire with Club Management as to such persons who are not entitled to guest privileges to avoid embarrassment to all concerned.
12. No outside food or beverages may be brought into the WYCC Clubhouse for consumption by the members or staff, unless previously approved by Club Management.
13. Excluded from all evening functions in the dining room are persons dressed in short shorts, play suit, swimwear or working clothes not designed or intended for normal business/social wear. For regular or special evening meals, generally acceptable business or sport dress is acceptable.
14. All charges for dining room services shall be by charge ticket signed by a member or paid by credit card or check. If a member does not sign his/her charge ticket, an automatic 20 percent gratuity will be added.
15. No bather will be allowed in the clubhouse or hallways with bare feet or exposed bathing suits for any purpose. People wearing bathing suits suitably covered with a beach coat, shirt or other appropriate cover-up and acceptable foot protection will be permitted in the WYCC clubhouse when the swimming pool is normally open or traveling in a transient boat.

16. The Pub is available to members during the normal hours of operation of the swimming pool, regardless of dress, and is for the purpose of allowing people who have used the pool, especially children and young people, to obtain food and drink.
17. No outside alcohol is allowed at the pool.
18. Liquor lockers are located in the foyer of the dining room for storage of spirits by members. A request shall be made of Club Management for assignment of a liquor locker if one is available. All members leasing liquor lockers shall keep them locked at all times and no person shall enter the locker of another person without his expressed permission.
19. Members having or transporting liquor to WYCC shall have their names and account number prominently placed on their bottles. No member or guest shall use the bottle or direct the use of any bottle belonging to another person unless such person is physically present and approves of such use.
20. Only persons authorized to tend bar or employed by WYCC are permitted behind the bar.
21. No member shall instruct, demand or order any employee of WYCC to do personal chores or special favors not otherwise within the scope of the employment of such employee.
22. All complaints concerning performance of duties of any employee shall be made to Club Management or, in the absence of Club Management, to a member of the Board or committee chair or representative of the committee in charge of a particular function.
23. In absence of the Club Management or a Board member, the bartender in charge at a given time is authorized to intercede in any disturbances or altercations and to direct offending people to leave the premises until the matter involved can be brought to the attention of Club Management. In such cases the employee shall promptly notify Club Management and explain the circumstances involved and action taken.
24. WYCC and all operations thereof shall be conducted in full compliance with current ABC regulations and any rule in contravention of such regulations is hereby declared void.
25. In accordance with ABC regulations, no person under the age of twenty-one (21) years may partake of alcoholic beverages in any form or at any time on WYCC property.
26. Committee Chairs should request dates for approval for all member events to Club Management as far in advance as possible.

Visitors

1. Persons from visiting yacht clubs, which extend reciprocal privileges to members of WYCC, shall be entitled, upon proper registration with Club Management, to the use of WYCC facilities.
2. Visitors from recognized yacht clubs must show a current membership card for reciprocal privileges.
3. Visitors must abide by all WYCC rules and regulations.
4. Visitors enter WYCC property and participate in activities at their own risk.

Member's Guest

1. Members are entitled to bring guests subject to the rules contained herein. Children of members under the age of sixteen (16), may have guests only when accompanied by a parent, except for the pool and tennis courts (rules for guest for Pool and Ground rules sections.)
2. Unless otherwise limited by posted notice, guest may be invited to club functions.
3. Members or children of members utilizing this privilege shall be responsible for the conduct of such guests and charges incurred by such guests.
4. Resident guests (live in Newport News, Hampton, Poquoson, York County, James City County or Williamsburg) may be entertained by members, not to exceed six (6) times in any one calendar year.
5. Members shall register their invited guests in the Guest Register provided for this purpose and maintained by Club Management.
6. Guest of members enter the WYCC property and participate in activities at their own risk.

Events

1. Games of chance held at any event must be approved by Club Management **in advance** and in accordance with rules of the club's ABC license as well as state and city regulations.
2. All youth activities and special events including teen dances, swim parties and similar events shall be properly chaperoned. It is recommended there be one member to not more than twenty (20) persons. Club Management may require special security be hired for these events.
3. Social committee, with approval from the Commodore, may specify special attire for specific occasions.

Waterfront Rules

General

Club Management as used in this section, is the Piers and Docks Committee Chairman or other designate individual authorized by the Piers and Docks Committee.

1. Unauthorized use of slips, boats, and equipment of the Club or of others is strictly prohibited.
2. No member or the guest of any member shall, without permission, board the boat of any other person, except in an emergency or in connection with official Club business. Tampering with another's boat is likewise prohibited.
3. Crabbing and fishing from docks and piers are prohibited.
4. Dogs, cats, and other pets are prohibited on all waterfront facilities and in all other Club areas, except when on leashes. Furthermore, pets are not to be left tied and unattended. Owners of animals are required to clean up after their pets and deposit refuse in the dumpster or trash cans provided on the property.
5. Boardwalks, piers, catwalks, and the ramp must be kept clear at all times of gear, equipment, dinghies, etc.
6. Each member renting a slip is permitted to keep one gear box in proximity to his/her slip. The box shall be no larger than 72 inches long by 28 inches wide by 28 inches tall. The standard color shall be white. Each member is responsible for maintenance of same.
7. Cleaning of fish or other seafood shall be done only at the sinks provided for this purpose. Each member using these sinks shall clean them after use and leave the sinks and surrounding area in order. Cleaning of fish in other areas is strictly prohibited.
8. (a) All boats in Club slips and on Club property shall be kept in presentable condition. Boats that are unsightly, poorly maintained, unkempt or leaky will not be permitted on Club property. All boats shall be in operating condition or under active repairs to return them to operating condition.
(b) All boats shall have current USCG Vessel Documentation or State Vessel Registration, if required by VA Statute.
9. No person shall park automobiles and trailers or store boats on land in such a manner to block the ramp and its approaches or block other parked vehicles or in any way impede the use of the waterfront.
10. Living for prolonged periods of time on boats regularly berthed at the Club is prohibited. "Prolonged periods" shall be considered to be more than 5

- consecutive days, unless approved in advance by Club Management.
11. Club members are urged to take precautions for security of their boats. The WYCC assumes no responsibility for lost, stolen, or damaged boats and gear located on Club property.
 12. It is the individual boater's responsibility to ensure their boat is plugged into the outlet that corresponds to their assigned slip number. The meters will be read on a monthly basis and electrical fee will be charged to the member's account.
 13. The use of electric heaters with exposed heating elements is prohibited in boats berthed at the Club or docked at the Club's facilities.
 14. No renter of any slip or owner of any boat in open or covered slips shall cook or permit others to cook on boats or piers of the Club other than by use of galley stoves on boats for such cooking or barbeque grills provided by the Club in the grassy areas by the docks. Any exceptions to this rule shall be prearranged with the Club Management.
 15. Liability insurance in the minimum amount of \$100,000 to include bodily injury and property damage, is required to be carried by all Club members with boats who use the ramp, piers, docks and slips of the Club.
 16. Children under 12 years old are prohibited from entering boardwalks, piers, catwalks or ramps unless accompanied by an adult member.
 17. Recreational swimming is not permitted from any boardwalks, piers, catwalks or ramps.
 18. Should any member or guest of any member violate any of the rules stated here, such violation shall be reported to Club Management or club employees. Management shall then bring the matter to the BOD at its next regular meeting for appropriate action.
 19. All improvements to slips or Club property become the sole property of WYCC.

Slips

1. Slips are available for rental to active members of the Club. Slips are not available to nonmembers except as described in # 11 below.
 - a. The use and rental of the docks will be restricted to pleasure boats only. Boats used for commercial purposes (fishing, crabbing, oystering) will not be berthed or stored at WYCC docks, except in an emergency, and then only with the permission of the Club Management or Board of Directors.
2. Any active member in good standing may make application for either an open or a covered slip. Such application shall be made in writing on a form provided by Club Management.
3. Procedure for Assigning Slips:
 - a. Club Management shall maintain four waiting lists: one for open slips, one for covered slips, one for trailer parking, and a fourth list of non-accommodated boats. The non-accommodated list shall consist of those boaters who have been offered an open or covered slip, but in the opinion of the club and the boat owner, the offered slip is not of adequate size and location for safe and convenient docking of the member's boat.

- b. Upon receipt of application, Club Management shall immediately annotate the date and time thereon and place the application on file. At the same time, Club Management shall place the applicant's name on the appropriate waiting list for open or covered slips, also annotated with the date and time. If the applicant has asked for both an open and a covered slip (depending on which becomes available first), their name shall be placed on both lists. The applicants name shall be placed last on the list(s).
- c. A boat owner shall notify Club Management of intention to vacate a slip, including the date the slop will be vacated. Club Management shall then act promptly to fill the slop from the appropriate waiting list. If the slip being offered can accommodate the most restrictive size requirement of width, height, length, or depth (as stated on the application) of the applicant who is first on the list, they will be offered the available slip. A current slip holder who has requested and been awarded a more desirable slop shall have seven calendar days to move to the new slip. After that time period, barring a valid reason for not moving, the slip shall be rescinded and the slip awarded to the next eligible member on the list.
- d. When a member's name comes up for a newly available slip, Club Management shall notify that member by telephone and give five calendar days to accept or reject the slip. If unable to contact members by telephone, Club Management shall send a letter to the member. The five-calendar day time period for acceptance or rejection of the slip shall commence at midnight of the day on which the letter was mailed.
- e. If the applicant accepts the slip offered, the ship will be assigned to them, subject to vacation of the slip by the current occupant.
- f. If the applicant is offered a slip for which their boat is minimally accommodated and declines to accept the slip offered, their name shall be moved to the bottom of the list for that type of slip (open or covered). The slip shall then be offered to the next named applicant on the list, and so on, until the slip is assigned. In each case, the applicant who declines acceptance of the slip minimally meeting their requirements shall move to the bottom of the list.
- g. If the slip is offered and accepted and does not fully accommodate applicant's boat as to width, height, depth, and length, their name shall remain on the non-accommodated list until their boat is fully accommodated. Members with boats currently in covered slips shall have first call on any covered slip which becomes available. After that, the slip is first offered to members on the non-accommodated slip list. After these requirements have been met, the first member on the covered listed will be offered the available slip.
- h. If the slip offered and accepted is for an open slip and the applicant is also on the waiting list for a covered slip, the applicant shall remain on the waiting list for a covered slip in the order existing at the time.
- i. Slip rental fees shall commence on the day the slip is accepted and is available for occupancy. Club Management shall compute the prorated

- rental due for a partial month's occupancy.
- j. No slip in a covered shed or open slip shall be offered to an applicant on the pertinent waiting list until all boats already occupying such slips have been assigned slips to fully accommodate them according to height, width, depth, and length.
 - k. In the initial offer for assignment of slips and in reassigning boats from partially accommodating slips to ones fully meeting requirements of height, width, depth, and length, Club Management shall consider the degree of non-accommodation and its adverse effect as regards potential damage from storms, extreme tides, etc. Club Management with the council of the Piers and Docks Committee, shall judge the "least accommodated" boat in reassigning slips.
 - l. All slip changes initiated by slip occupants shall be reviewed and approved by Club Management and the Piers and Docks Committee before the fact.
 - m. Should any member take exception to the fact that a slip may have been assigned in contravention of these rules and to the detriment of any other member or applicant, such person aggrieved shall take this matter to Club Management. If Club Management is unable to settle the grievance, the aggrieved person may appeal in writing to the BOD at its next monthly or special meeting and shall be heard on their complaint. The BOD shall take such action, as it believes to be in the best interest of the Club. Should the aggrieved person fail to bring the matter to the BOD within 6 weeks of such assignment, then the assignment shall not be disturbed.
4. A member who has notified Club Management of their intention to vacate a slip for which slip fees have been paid and vacates before month's end shall receive a prorated credit toward the member's account for days not used.
5. No boat shall be moved from any slip by any person except under the direction of the boat owner, or his agent, or Club Management except in cases of emergency involving imminent danger to the boat.
6. Rental Payment
- a. No boat shall be permitted to occupy a slip or other dockage space at the Club for more than 12 hours without rental charge. Rental charges shall be established by the BOD for transient dockage and shall be payable daily.
 - b. Payment of rental charges for permanently assigned slips are paid monthly as included on regular monthly statements.
7. The Club reserves the right to reassign slips to accommodate boats best suited for a particular slip and to ensure maximum use of the Club's limited waterfront. No boat will be relocated from a slip satisfactory for that boat, nor will a boat be relocated from a covered slip to an open slip.
8. No member shall permit any other boat to occupy their assigned slip, except with approval in advance by Club Management. Transient dockage fees will be charged for such temporary occupancy as set by the BOD.
9. Holding Slips:
- a. No member shall hold a slip longer than 180 days after disposing of their boat, unless prior to the 180 day period, upon written request to the BOD,

- such member obtains permission to retain the slip for a longer period.
- b. A member renting a slip must dock their boat therein for at least 180 days during the calendar year or risk forfeiture of the right to rent the slip. Exception to this special/unusual circumstances under which the slip will be temporarily vacated. The general rule will be: “rent a slip; occupy a slip.”
10. The Club reserves the right to rent a member’s slip when a member’s boat is temporarily out of its slip (overnight or longer). Members are asked to advise Club Management when temporarily vacating their slips (overnight or longer) so that Club Management can make maximum use of available slip resources for temporary and transient rentals. Club Management shall assign boats to use such slips. If a member has a boat not housed on the Club property, they may rent a “weekend” open slip for \$25. The weekend constitutes Thursday night to Sunday night.
 11. To the extent that all slips not be occupied, Club Management may designate a slip as “visiting yacht slip” for use by visiting member of a yacht Club with which WYCC has a reciprocal agreement. Unless actually occupied by a visiting boat, such slip is available for use by a WYCC member for a period not to exceed 12 hours, provided that the member (owner) remains on the Club premises, subject to call if the slip is needed for a visiting boat. Visiting boats, acceptable to Club Management, shall be charged a fee as established by the BOD. No fee will be charged for the first night’s dockage of a boat visiting from a yacht club with which WYCC has a reciprocal agreement.

Boat Ramp

1. The boat ramp is for use by Club members only. Further, the ramp is for the launching of member-owned boats only. Boats of non-members are prohibited from use of the ramp. Exceptions to this rule must be approved by Club Management.
2. Members using the ramp shall make every effort to launch and retrieve boats without delay.
3. The boat ramp shall not be used for temporary dockage.
4. Boat owners shall not make major or prolonged repairs to boats, shall not moor boats at piers serving the ramp, and shall not leave any boat unattended along piers serving the ramp.
5. Members shall not obstruct the ramp to wash boats or to drain bilges while others are waiting to use the ramp.

Boat/Trailer Storage

1. Boat/trailer storage is defined as parking or storing boats and trailers on Club grounds for more than 7 days.
2. A member wanting to store a boat and/or trailer on Club property shall sign a storage agreement with Club Management and shall pay the established rental fees.
3. Storage is allowed only in areas designed for that purpose without prior permission from Club Management. Club Management shall designate where

- such boat and/or trailer is to be placed.
4. An identification sticker provided by Club Management shall be affixed to each boat and trailer stored on Club property.
 5. Boats and/or trailers stored on Club property shall be maintained so as to present a well-kept appearance. Boats and trailers left uncared for, deteriorating or without current USCG Vessel Documentation or State Vessel Registration where required by VA Statute, and any trailer without a current State vehicle license tag shall be subject to removal from Club property at the owner's expense.

Canoe, Kayak and other Small Boat Storage

1. Canoes, kayaks, and other small boats are defined as those using only human or wind propulsion, transportable by one or two people by carrying and generally not requiring registration by VA Statute.
2. A member wanting to store a canoe, kayak or other small boat on Club property shall sign a storage agreement with Club Management and shall pay the established rental fees.
3. Storage is allowed only in areas designated for that purpose. No person shall place their canoe, kayak or other small boat on Club property for storage without prior permission from Club Management. Canoes, kayaks and other small boats shall be stored in the racks provided unless mounted or carried on a larger boat occupying one of the Club's slips. Club Management shall designate where in the racks provided each canoe, kayak or other small boat is to be placed. No canoes, kayaks or other small boats shall be stored on Club property unless approved by Club Management.
4. An identification sticker provided by Club Management shall be affixed to each boat stored on Club property.
5. All canoes, kayaks, or small boats placed in the storage racks shall be secured to the rack using straps or line. Securing methods shall be sufficient to withstand hazardous winds experienced at the Club associated with regular weather events.

Pool Rules and Regulations

POOL RULES

1. NO running, pushing, or throwing people into the pool or similar horseplay.
2. NO dunking, fighting, or splashing people within or without the pool. Any other conduct, which in the opinion of the lifeguard constitutes a hazard or which creates a disturbance, is expressly prohibited.
3. NO glassware will be permitted within the pool enclosure.
4. NO animals or pets of any kind are permitted within the pool enclosure.
5. Swimmers will avoid the immediate area of the diving board when the diving board is in use. Only one person is allowed on the diving board at one time. Failure to obey this rule will result in the suspension of the offending person's pool privileges for a period of time to be determined by pool manager/lifeguard. The following conditions apply to the use of the diving board:
 - A. Diving will be done from the end of the board only, and not from the sides of the board.
 - B. Any person not actually using the diving board shall not climb on or play around the ladder in the diving board area.
 - C. Prior to diving, the diver should determine that the area under the board is free of swimmers. Intentionally diving or jumping close to a swimmer in the water is expressly prohibited.
6. Flotation devices may be used in the pool with the prior permission of the lifeguard.
7. Members and guest are not permitted to handle pool equipment or supplies unless specifically requested to do so by the lifeguard.
8. Only lifeguards are permitted to have whistles, horns, megaphones, or any other sound amplifying device in the pool area.
9. All swimmers must shower before entering the pool.
10. Last but not least, please HAVE FUN AND ENJOY THE POOL.

POOL REGULATIONS

The pool manager or designated lifeguard shall be in complete charge of the use and operation of the pool and will be responsible to Club Management/ Commodore. No use shall be made of the pools or diving board unless a lifeguard is present and on duty.

1. The pool shall be open from 11:00 AM until 8:00 PM, Sunday through Thursday and 11:00 AM until 9:00 PM, Friday through Saturday. Adult swim periods will be in effect from 10 minutes before the hour to the hour. The lap lane is always open for adult swimming. Children (17) years of age and under are required to exit the water during adult swim periods.
2. All people using the pool must wear approved swimming attire. Approved swimming attire is defined as any garment designed especially for swimming. Cut-off jeans, denim pants, shorts or street clothes are not approved swimming attire.

3. All members entering the pool with guests will sign the register at the entrance gate, providing their guests' names and addresses. Guest fees are **\$5.00 per person per day** and will be charged to the member's account and will be on the member's next monthly statement. The responsibility for the payment of all guest fees rests with the inviting member. An adult member must accompany all guests. Transient boat guests are an exception. A member who permits his/her guest to use the pool facilities without registering the guest's usage shall be reported by any member to Club Management for appropriate action to the Board of Directors.
 - A. Out-of-town guests shall have use of the pool facilities without charge when accompanied by a member and when they are registered with the lifeguard or Club Management and their city of residence is not Newport News, Hampton, Poquoson, York County, James City County, or the City of Williamsburg. This courtesy shall be limited to no more than fourteen (14) consecutive days.
 - B. Non-member pool guests may attend no more than six (6) times per pool season. Out-of-town guests do not have a limit on the number of times they may use the pool.
 - C. A member may not bring more than four (4) guests on any one day without prior permission from Club Management.
4. Children of any age who have not passed the Red Cross Beginner's Swimming Test or who are unable to swim at least the length of the pool are not allowed in the main pool except under the following conditions:
 - A. The child is taking swimming instruction from a qualified Instructor.
 - B. The child is under constant supervision by a parent or other responsible adult.
5. Children eight (8) years of age or older may use the pool unattended if they have an emergency data card on file in the club office, the parent and child have signed the unattended rules sheet and the child has passed a swimming test as described in Regulation #5.
6. Resident grandchildren of a member in good standing who are seventeen (17) years old or younger may use the pool facilities only when the grandparent is present. There will be a registration fee of \$50.00 each season per family.
7. The infant or "baby pool" is for children seven (7) years old or younger. Parents must accompany their children in the infant pool area. The parent, not the lifeguard, is responsible for watching children in the infant pool. Infants wearing only a diaper will not be allowed in the main pool unless they are covered with rubber pants or bathing suits. A "swim diaper" is acceptable.
8. No bather will be allowed in the clubhouse with bare feet or exposed bathing suits for any purpose. Members wearing bathing suits covered with a beach coat, shirt, or other over-up, and acceptable footwear will be permitted in the clubhouse during normal hours of operation for the pool.
9. No member shall take issue with the lifeguard, but shall make all inquiries to the pool manager. In the pool manager's absence, the member shall make inquiry to Club Management, a pool committee member or a board member who shall take such inquiries to Club Management as soon as possible after the inquiry is made.
10. All lifeguards are authorized to close the pool at any time because of lightning, contamination, excessive chlorine levels or for any other health or safety

reasons. All lifeguards are required to remain available for their normal shifts and to perform any pool maintenance and other regular duties as the weather permits. The pool shall be reopened as soon as possible when the condition that caused the closing no longer exists.

11. No person shall engage the lifeguard on duty in extended conversation or any other conduct which might distract the lifeguard from performing his/her duties.
12. Any complaints about the appearance, cleanliness or any aspect of the pool's operation should be directed to the pool manager, Club Management, Commodore, pool committee member, or board member. Any compliments about the appearance, cleanliness, or any other aspect of the pool's operation should be directed to those same people.

All members are expected to help keep the pool area clear of trash and debris. Paper wrappings and cigarette butts shall be placed in containers available for